TERREBONNE PORT COMMISSION

**MINUTES**

 **August 13, 2024**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Bill Purvis, President Presiding**

Present: Bill Purvis, Steve Crispino, Jacob Brown, Dan Davis, John DeBlieux and Joe Caldwell

**Absent: Greg Landry**

Staff: David Rabalais – Executive Director, Sonja Labat – Finance Manager and Wayne Lirette - Maintenance

**Legal: Danna Schwab**

**Consultants Dwayne Veillon and Brandi Fontenot – GIS, Amber Plessala – Delta Coast, Melanie Caillouet – AllSouth, Jacob Waitz**

###### Media: None

###### Guests: Doug Cheramie, Pernell Pellegrin and Cam Romero

1. **WELCOME AND INVOCATION**
	1. **Bill Purvis called the meeting to order and led with the invocation by Joe Caldwell and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present. Bill Purvis recognized Doug Cheramie.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION – Pernell Pellegrin with Martin and Pellegrin to present the 2023 audit.**
3. **APPROVAL OF MINUTES AND ABSENCES**
	1. **A motion by Jacob Brown and seconded by John DeBlieux approving the minutes of the July 9, 2024 regular meeting. No opposition. Motion passed.**
	2. **A motion by Dan Davis and seconded by John DeBlieux to approve the absence of Steve Crispino from the July 9, 2024 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances were reviewed and approved for the month of July 2024 on a motion by John DeBlieux and seconded by Joe Caldwell. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **CBP (OFO) Expansion – David advised that the project is finally complete. As per the lease, we will need to wax the floors in CBP. In the ICE facility, we will need to paint and clean the carpet. GSA requires this to be done every three to five years. He would like to hold off on the ICE facility until after the build out.**
		2. **Water Quality Sampling – David advised that GSA is mandating that water testing be done. They will pay up to $3,500 of the cost. If the test fails, the lines will be flushed and retested at the expense of the Port. Terracon will be doing the water testing on Thursday at a cost of $3,487.34.**
	2. **Other Port Projects**
		1. **HNC Deepening Study – Dwayne Veillon with GIS was present to give a project update. Mag surveys and probing of the Northern Reach is ongoing. Once done, they will know how many lines are on the Northern Reach. They received an email from the Corps relocation team. All the information requested was sent to them. They plan to begin participating in Corp meetings and meeting with companies on the Northern Reach. A motion by Joe Caldwell, seconded by Dan Davis to approve the GIS invoice in the amount of $22,715.00. No opposition. Motion passed.**
		2. **HNC Maintenance Dredging (Corp) – David advised that there is $5.7M in dredge funds.**
		3. **HNC Rock Jetty – David advised that we did not get the Raise grant. He would like to use the funding on the bulkhead construction as he is afraid we will lose the funds.**
		4. **Bollinger Project – David advised that he has not heard anything yet.**
		5. **LED Site Certification – Amber Plessala with Delta Coast was present to advise that the application was submitted.**
		6. **Parish Wide Security – David advised that funding is normally awarded in August so we are just waiting.**
		7. **PIDP Grant – David advised that we have not heard anything regarding the PIDP Grant.**
		8. **EDA Sewer Project – Melanie Caillouet with AllSouth was present to discuss a proposal to complete the grant application for the sewer project. The proposal is not to exceed $12,000. A motion by Dan Davis, seconded by Steve Crispino to hire AllSouth to complete the grant application. Motion passed. Melanie advised that normally the funding opportunity is published in October.**
		9. **Port Security Grant – David advised that he is waiting to hear something soon.**
		10. **David asked the board how they would like to handle the Economic Development Corporation because we do not use it. We cannot transfer it to TEDA. David recommends that we dissolve it. A motion by Steve Crispino, seconded by Joe Caldwell to dissolve the Economic Development Corporation. No opposition. Motion passed.**
		11. **Cam Romero was present to discuss the 4 Point Marina. He bought the marina and wants to develop it with an RV park, sewer treatment plants, store and future restaurant. He also plans to invest $1.2M of personal funding. He is interested in port priority funding in the amount of $5M. The board advised that financials and a business plan is needed.**
6. **EXECUTIVE SESSION – A motion by Steve Crispino and seconded by Jacob Brown to enter into executive session at 12:57. No opposition. Motion passed. A motion by John DeBlieux and seconded by Joe Caldwell to return to the agenda at 1:23. No opposition. Motion passed.**

1. **COMMITTEE REPORTS – Marketing – The new logo was presented to the board.**

**VII.COMMISSIONER’S COMMENTS – The Chairman thanked GIS for providing lunch.**

**VIII.STAFF REPORT – None**

**IV.ADJOURNMENT – There being no further business to come before the commission, a motion made for adjournment by Steve Crispino and seconded by John DeBlieux. The meeting was adjourned at 1:27 pm. No opposition. Motion passed.**